PERSONAL ACTIVITY RECORD

Type or print *all* entries; attach additional sheets if necessary; round hours down to the nearest one half.

Professional Development/Certification Renewal

Category I. Organized Activities. 80 Contact Hours minimum; no more than 120 Hours can be approved. Category I includes organized activities in subjects directly related to wildlife biology or management, such as big game management, wildlife economics, wildlife pathology, habitat management, wildlife policies and laws, endangered species management, vertebrate population biology, and wildlife law enforcement; in related resource disciplines such as forestry, range, fisheries, and watershed management; and/or professionally enriching subjects such as computer science, managerial and leadership skills, public speaking, marketing new ideas, and problem solving. Activities may include seminars, symposia, short courses, distance learning courses, workshops, training sessions, technical sessions at professional meetings, and regular college courses provided by public or private institutions. Credit may be claimed for course work taken as part of a formal degree program as long as the credit was earned following fulltime professional employment and within the 5-year period. Credit accrues at the rate of 1 Contact Hour for each hour of actual contact. Field sessions are rated at 1 Contact Hour for each 3 hours in the field.

Activity	Provider	Date(s) Attended	Contact Hours

Category II. Instruction in Organized Activities. - No more than 60 Contact Hours can be approved. Category II includes the development, preparation, and presentation of activities described in Category I. The audience need not be wildlife professionals. Credit for activities in this category should be claimed only when such instruction goes beyond the individual's normal duties and results in an advanced or more complete knowledge of the subject matter due to having served as an instructor. Credit accrues at the rate of 2 Contact Hours for each hour of instruction.

Activity	Provider	Date(s) Attended	Contact Hours

Category III. Publications. No more than 60 Contact Hours can be approved. Category III includes developing, writing, editing, reviewing, and publishing of professionally related subject matter. As with Category II, this should entail effort beyond the normal scope of duties and result in advanced knowledge and understanding as a result of working on the publications. Preparation of material used in an oral presentation that is later published cannot be claimed in both Categories II and III. Credit accrues at the rate of 10 Contact Hours for authoring or 5 hours for refereeing or editing each publication or article in a magazine, newspaper, proceedings, journal, or similar outlet. Multiple authors may each claim up to full credit at their discretion. Authors of books and monographs may claim 30 Contact Hours.

Author Citation (Author, date, title, publication, length, role) Refereeing (Cite number of publications refereed by year)	Contact Hours

Category IV. Self-improvement. No more than 30 Contact Hours can be approved. Category IV includes self-improvement (not organized activities) in professionally related areas. Examples are participation or attendance in meetings that are outside your normal duties, readings of literature, and use of self-instruction audio-visuals. Credit accrues at the rate of 1 Contact Hour for each hour of activity.

Description	Date(s)	Contact Hours

Category V. Professional Service. No more than 30 Contact Hours can be approved. Category V includes holding elected or appointed office and actively serving on committees, task forces, commissions, etc. in professional societies and other organizations related to professional activities. Credit accrues at the rate of 5 Contact Hours for each year of holding office and 3 Contact Hours for each year of committee membership.

Office or Committee	Organization	Date(s)	Contact Hours



Application for the Professional Development Certificate/ Certification Renewal

Name:		Title:
(As you wish it to a	ppear on the Certificate)	
Mailing Address:		
Phone: ()	F	AX: ()
Email:		
Application is for: (may cl	neck one or both)	Professional Development Certificate Certification Renewal
SUMMARY OF CONTACT HOUR	RS FOR PAST 5 YEARS	
Beginning Date:	Ending Date	
Category 1:		(80Min./120Max.)
Category II:		(60 Max.)
Category III:		(60 Max.)
Category IV:		(30 Max.)
Category V:		(30 Max.)
Total:		(80 Min - CWB Renewal/150 Min - Professional Development)
		for a Professional Development Certificate and/or Certifica- ation contained in this application and any attached material
DECLARATION: Have you in you Conduct of The Wildlife Society as		n the Code of Ethics and the Standards for Professional certification program booklet?
YES	NO If "NO," p	lease explain in an attached letter.
(Signature of Applicant)		(Date)
Activity Record, and an Application	on Fee in U.S. Funds, payal	cate/Certification Renewal, a completed Personal ble to The Wildlife Society (TWS members \$25, non- iety, 5410, Grosvenor Lane, Bethesda, MD 20814.
	For The Wildlife S	ociety Use
□ Professional Development C was issued to the applicant on _	Certificate Certification I	Renewal
	Date	
Executive Director - The Wildlife	Society	Date